

# Competent Person Scaffold Inspection Checklist

**T**he *competent person* should use this checklist for daily inspections of the scaffold. It is not all-inclusive and should be used as a starting point for the *competent person* to develop a checklist specific to the type of scaffold and jobsite conditions encountered.

- Are scaffolds and scaffold components inspected before each work shift by a competent person?
- Have employees who erect, disassemble, move, operate, repair, maintain, or inspect the scaffold been trained by a *competent person* to recognize the hazards associated with this type of scaffold and the performance of their duties related to this scaffold?
- Have employees who use the scaffold been trained by a qualified person to recognize the hazards associated with this scaffold and know the performance of their duties relating to it?
- Is the maximum load capacity of this scaffold known and communicated to all employees?
- Is the load on the scaffold (including point loading) within the maximum load capacity of this particular scaffold?
- Is the scaffold plumb, square, and level?
- Is the scaffold on base plates and are mudsills level, sound, and rigid?
- Is there safe access to all scaffold platforms?
- Are all working platforms fully planked?
- Do planks extend at least 6 inches and no more than 12 inches over the supports?
- Are the planks in good condition and free of visible defects?
- Does the scaffold have all required guardrails and toeboards?
- Are 4:1 (height to width) scaffolds secured to a building or structure as required?

Detach Here